



PROVO CITY ZONE VERIFICATION REQUEST FORM

1. INSTRUCTIONS

Please read and complete the information in Section #1 and #2, and submit your application

The purpose of this form is to verify current zoning, and to provide occupancy restrictions and parking requirements for the subject property. The information provided should not be interpreted to mean that current uses are or past uses were in compliance with the Provo City Zoning Ordinance, or to permit desired future uses. Accuracy of the information is dependent upon records available at the time of the request. Although a zone verification may be provided by Provo City, the buyer or lessee, as the case may be, is solely responsible for ascertaining conditions and circumstances applicable to the property. Additional information may be submitted from outside sources by the applicant or other interested parties which may be reviewed by City staff.

- » Once payment is received, the zone verification process may take a minimum of ten (10) business days to issue a response letter.
- » To prevent any delays in receiving a zone verification, the applicant will ensure that all contact information is accurate.
- » A Zone Verification response letter will be issued by mail. A copy will also be issued by fax or e-mail if information is provided.
- » Chapter 14.43.010 Provo City Code, requires payment before a request can be processed.

Provo City, Department of Community Development

330 W 100 S, Provo, Utah 84601, or

PO Box 1849, Provo, UT 84603

Phone: 801 852 6400 **Fax:** 801 852 6417

Office Hours are: 7:00A to 6:00P, Monday through Thursday

2. PROPERTY INFORMATION

APPLICANT INFORMATION

Property Address _____ Applicant Name _____

Property Name _____ Phone# _____

Parcel/Serial I.D.#(if known) _____ FAX# _____

Number of dwelling units _____ Email _____

Number of occupants (if singles) _____ Mailing Address _____

Intended use of the property _____ City & State _____

Current Property Owner _____ Zip Code _____

I certify that I have read and understand the information in Section #1 and that all of the information I have provided in Section #2 is true and accurate to the best of my knowledge.

Applicant Signature _____ Date Signed _____

3. THIS SECTION IS FOR COMMUNITY DEVELOPMENT STAFF USE ONLY

Grid _____ Neighborhood _____

Building Permit Information _____

Casefile History _____

Casefile# _____ Legal Parking Spaces _____

Legal Use of Property _____

Legal Occupancy _____

Current Zone _____ Year Built _____ Notes _____

Zoning Division Staff _____ Date Signed _____