



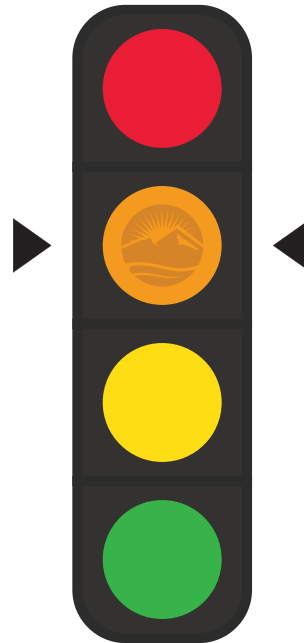
PROCEED WITH CAUTION

COVID-19 RECOVERY PLAN

AS OF 5/4/2020

**The Statewide Risk Level
Has Now Been Reduced:**

**Last Tuesday, Governor
Herbert announced the
State's COVID-19 risk level
was being lowered from
"Red—High Risk" to
"Orange—Moderate Risk."**



Taking our lead from the State's staged economic recovery plan, Utah Leads Together, Provo City has developed a safety-centric operational plan to gradually loosen restrictions, with the timeline driven by COVID-19 case data and recommendations from the State and local health departments.

Proceed with Caution: COVID-19 Road to Recovery

The phrase "Proceed with Caution" captures the balance taken as Provo begins cautiously opening our economy—forward momentum, but with the knowledge that risk still exists.

The success of this plan is dependent on all of us taking our responsibilities seriously: as **INDIVIDUALS**, as a **CITY** and as a **COMMUNITY**.

Our responsibility as INDIVIDUALS is to:

- Protect the safety of ourselves and our family by following the safety guide lines we've been given:
 - Get tested if you have any COVID-19 symptoms;
 - Continue social distancing inside and outside;
 - Practice good hygiene;
 - Wear face masks whenever possible;
 - Limit group gatherings to 20;
 - Protect our high risk and vulnerable populations



Our responsibility as a CITY is to:

Protect citizens in our facilities and safely deliver services.

Proceed with Caution: COVID-19 Road to Recovery is a comprehensive guide of safety protocols for the transition to the “Orange Risk Level.”

This plan is available to read or download on our informational website at covid19.provo.org. A business version is also available.

A few highlights of the plan include:

- Parks and Recreation facilities will open tomorrow morning at their regularly scheduled times, but with restrictions. This includes the recreation center, Peaks Ice Arena, Covey Center for the Arts, Provo Shooting Sports Park, parks, trails, open spaces and sports facilities such as tennis courts, basket ball courts, disc golf and skate parks;
- The Provo Library is not physically open, but has launched a highly successful curbside delivery program;
- The Senior Center will NOT open and senior programming will not resume until we are in “Yellow—Low Risk”;
- All city customer service desks are open, but with strict safety protocols in place for both employees and citizens.



Lastly, our responsibility as a COMMUNITY is simply to work together to conquer COVID-19.

As a sign of our unified community commitment, I'm introducing a voluntary pledge program.



This vinyl cling can be displayed on business doors to show their dedication to following the State's safety protocols AND on home or car windows to show our individual commitment to follow personal safety guidelines.

It is important to note that we will regularly monitor public compliance, COVID-19 case data and health expert advice to determine if we need to tighten restrictions again.

Provo has always been a community that comes together during times of need—and I know we will rise to the occasion now. Thank you to all for your continued efforts to help us keep Provo safe. I believe that if we all follow the guidelines outlined from the State and on Provo's COVID-19 website, we will be able to enjoy some of things that give our life meaning, while remaining safe and healthy.

A final reminder that our Proceed with Caution plan is available at covid19.provo.org. With that, I will turn the microphone over to Commissioner Nathan Ivie.

Michelle Kaufusi



PROVO CUSTOMER SERVICE

MODERATE RISK GUIDELINES

Revised May 1, 2020 due to State of Utah guideline changes

Subject to change if circumstances or directives dictate

311 CUSTOMER SERVICE FRONT COUNTER

GENERAL PRACTICES

Customer Service

All customer service and department front desks are open with safety protocols in place, including plexiglass shields, social distancing reminders, personal protection equipment for employees and safety signage.

- Areas where the public or employees from other areas of the City should be sanitized on an hourly basis



PROVO PARKS AND RECREATION

MODERATE RISK GUIDELINES

Revised May 1, 2020 due to State of Utah guideline changes

Subject to change if circumstances or directives dictate

PROVO PARKS AND GROUNDS OPERATIONS

PARKS, TRAILS, PUBLIC AND OPEN SPACES

- Provo City parks, trails and open spaces will remain open to the public. Social distancing guidelines as prescribed by the Governor remain in place.
- No congregating at trail heads, along trails or in open areas. Maintain social distancing standards.
- No special parks use, pavilion reservation or special event service applications will be authorized until migration to a lower risk category is recommended by the Governor. All open spaces and public areas are on a first come, first service basis. Please respect and observe current guidelines.
- Do not touch high-touch areas such as handrails, trail signs, maps etc.
- Playgrounds will remain signed with the current restrictions in place until further notice, which is "Children should not be allowed to play on play equipment".
- Tennis courts, basketball courts, disc golf course and skate parks are open for public use. Social distancing guidelines apply. No organized games or tournament type play should be scheduled. One on one use should be observed.

PROVO SHOOTING SPORTS PARK

- 50% of shooting lanes will be closed to ensure proper social distancing guidelines can be achieved. Remain at least six feet apart from others.
- Touchless pay procedures are encouraged.
- No face to face interaction.

PIONEER PARK SPLASH PAD

- The splash pad will remain closed until a lower risk category is achieved.

PARKS RESTROOM FACILITIES

- All restroom will be open to the public. Sanitization of restrooms will be completed twice daily throughout the entire week. Cleaning records will be recorded by staff and collected each week.

PROVO CITY CEMETERY

CEMETERY OFFICE AND FIELD OPERATIONS

- Minimize face-to-face interactions (including with customers).
 - Encourage contactless payment; disinfect between transactions.
 - Encourage contactless communication; Use online conferencing, email, or telephone in place of in-person meetings, whenever possible.
 - Encourage the use of digital files rather than paper formats.
 - Wear face coverings while interacting with other staff or members of the public.
- Regularly disinfect high-touch areas, e.g. door handles, light switches, phones, tools, vehicles etc.
- Restrooms will be cleaned and disinfected at least twice daily.
- Provide hand sanitizer for individuals at the main office entrance and exit.
- Design spaces to maintain 6-foot distance between individuals.
- Require employees to self-quarantine when returning from high-risk areas.
- Burial scheduling-make sure that 2 burials are not scheduled in close proximity at the same time.
- Our staff often works with those considered to be “high-risk populations”. Office staff will undergo daily screening/symptom monitoring, and be tested if they begin to experience COVID-19 symptoms. High-risk populations should take extra precautions to avoid close contact with multiple people.

FUNERAL SERVICES

- Small group of close family and friends may attend, as long as they have been following social distancing and hygiene practices for two weeks.
- Families are not currently allowed to participate in the closing of the gravesite. For the safety of the patrons, funeral directors, vault companies, and cemetery staff; if the family wishes to stay and watch the closing of the grave, they must be a reasonable distance away from the plot.

PEAKS ICE ARENA

GENERAL PRACTICES

- All guest service staff must wear a face covering and gloves while working
 - Face covering will be provided by the employer
- Hand sanitizer will be provided by the time clock and should be used after using the time clock
- Staff will report to the table where we count deposits to have their temperature and symptoms checked and logged.
 - Any staff with any symptoms or with a temperature of 100.4 or higher will be sent home and told to self-quarantine for 14 days or until a negative test result comes back or according to HR policy
 - Staff will not be allowed to check their own temperature or symptoms
- Those handling cash will be required to wear gloves

- There will be 30 minutes in between each program to allow for staff to wipe down all the boards and benches around the rink and resurface the ice
- The front desk, including computer, must be wiped down every shift change
- High touch surfaces will be wiped down every hour
- Stanchions and floor markings will be placed in the lobby to maintain a 6-foot perimeter of customers to the front desk
- During transactions, plastic partitions will be utilized to minimize exposure to customer and staff members
 - After each credit card transaction, the staff member must wipe everything down and use hand sanitizer
 - Credit card machine
 - Computer
 - Mouse
 - Keyboard
- New facility hours will be 6 am to 10 pm
 - These hours may be adjusted based on need
 - Only programs being offered are
 - Fieldhouse
 - Freestyle
 - Sticktime
 - Public Skate
- No team sports of any kind
 - Hockey
 - Turf sports
- No group classes of any kind
 - On-ice
 - Off-ice
 - No Learn to Skate classes
 - No Polar Bear, Polar Cubs or Pre-K field day
 - Fieldhouse
 - Only exception is on the turf for a Rec Center class or a coach rented hour where a 10-foot perimeter is maintained and there is no shared equipment
 - If field is used it needs to be sanitized after each group
- Concessions will be closed. Pre-packaged food and bottled beverages, will be sold if there is a need
- Website will be updated with information on MindBody and registration requirements
- Suggested staffing
 - 2 at the front desk during all operating hours
 - 2 in skate rental during public skate
 - 4 custodians during all operating hours
 - 1 for Fieldhouse
 - 3 for facility (locker rooms / bathrooms / ice skate sanitation)
 - 1 zam driver during all operating hours

- Limit of 1 spectator per athlete on the ice no kids unless they are skating, no additional family members
- No children allowed to be in the facility who have a parent working out in the Fieldhouse

FREESTYLE

- 15 skater maximum on the ice at all times with a 15 coach maximum at all times
- All skaters must pre-register and pay on the MindBody app before coming to the facility. If there are any open spots after they are here and registered, they may add additional time to their skate.
- Cancellations must be made 24 hours in advance to receive a refund
- We will start with a 1 hour a day cap for registrations
 - If there are regularly open spots after the first two weeks and no waitlists, then we will increase the amount of time skaters can register per day
- Skaters and coaches must always maintain a 10-foot perimeter
- Coaches can be on the ice and in the box if they do not congregate or come within 10 feet of another individual
- No locker rooms will be provided
 - Including the coaches' locker room
- No group classes or instructions are allowed on or off the ice
- Coaches and skaters are encouraged to wear face coverings but not required to
- Only coaches who have current contracts (staff or guest contracts) to teach at our facility will be allowed to teach
- No pole harness usage
- No on ice harness usage
- No off-ice harness usage
- No shared equipment of any kind between athletes and/or coaches
- Coaches who pay hourly will pay at the end of the month for the entire month rather than every day to minimize transactions. A log will be kept of their coaching hours at the front desk.

STICKTIME

- 15 skater maximum on the ice at all time
- No coaching allowed
- 4 person max per locker room
- Locker rooms cleaned after each usage
- Practice only, games are not allowed. If pickup games occur, the nets will be removed.
- All skaters must pre-register and pay on the MindBody app before coming to the facility
- Cancellations must be made 24 hours in advance to receive a refund
- Skaters must always maintain a 10-foot perimeter
- NO spitting, violators will be removed and suspended until further notice.

PUBLIC

- Public will be on a walk in basis
- Operations will encourage people to pay with a card
- The determined limit based on 120 square feet per person is 50
 - We will monitor the number of people coming to public and adjust accordingly if we are getting close to that number
- Public will be reduced to 1 hour instead of 2 to allow enough time to clean and help keep the numbers down
- The cost for public will remain the same
- No walkers

FIELDHOUSE

- No group classes
- 50 person cap
 - This will be monitored by the front desk
 - Card scanner will be turned off to allow for staff to count and control if people can go in
- Equipment will be moved to maintain 10 feet in between
- More baby wipes will be spread throughout the facility
- Personal training is allowed but a 10 foot perimeter must be maintained

PRIVATE RENTALS

- Private rentals are not allowed at this time

COVEY CENTER FOR THE ARTS

VISUAL ARTS GALLERIES

- All galleries will remain open to the public. Guidelines as prescribed by the Governor will remain in place. Congregating in the lobbies or galleries will not be allowed.
- Artist receptions will be discontinued until a normal risk category is achieved.
- All incoming art work will be hung by Covey Center personnel.

BLACK BOX THEATER

- The Black Box Theater will remain closed until a normal risk category is achieved.

DANCE STUDIOS

- The dance studios will remain closed to participants until a normal risk category is achieved.
- The dance studios will continue to be used to stream remote dance classes.
- The dance studios will be sanitized after each use. Cleaning logs will be maintained in each studio and kept on file.

LOBBIES AND PUBLIC RESTROOMS

- Lobby spaces will remain open to the public. Social distancing guidelines as recommended by the Governor will be instituted. Signage will be placed to clarify traffic patterns and to discourage congregating.
- No sale of merchandise will be allowed until normal risk guidelines are achieved.
- Lobby furniture, handrails, elevators, etc. will be sanitized daily and cleaning logs will be maintained and kept on file.
- Restrooms will be open to the public. Days with multiple performances will have restrooms sanitized between performances. Cleaning logs will be maintained and kept on file.
- Hand sanitizer stations will be available to the public throughout the lobbies.
- The public water fountains will be sanitized at least twice daily and between performances.
- Covey Center staff will be monitoring the public to ensure guidelines are being followed.

BOARDROOM AND OFFICES

- Boardroom and offices will be cleaned and sanitized every day. A cleaning log will be maintained and kept on file.

BOX OFFICE

- All employees maintain social distancing in the box office. There will be no more than 3 employees in the box office at one time.
- Tickets will be sold/distributed through the two outside windows.
- Tickets can only be purchased in person or over the phone. There will be no internet sales.
- Seats will be assigned based on the size of individual household groups, and spacing will adhere to social distancing guidelines.
- Signage will be displayed to clarify traffic patterns and encourage social distancing.

MAIN HALL

- Tickets will be displayed to ushers stationed at Main Hall doors for verification. Patrons will then be directed to their seats.
- All ushers and Covey Center personnel will be masked.
- Main Hall will be opened to elderly and at risk patrons 45 minutes before performance start time.
- Main Hall will be opened to public 30 minutes before performance start time.
- Available rows will be sanitized between performances.
- Covey Center maximum seating will be determined by total individual household group sizes and social distancing.
- Patrons are encouraged to bring their own water bottles. Bottles of water will also be sold at the Box Office.
- Videographers will be set up according to social distancing guidelines with approval of the Covey Center staff.
- Announcements will be made at the conclusion of each performance directing audience egress to conform with social distancing guidelines.

LIBRARY AT ACADEMY SQUARE

GENERAL PRACTICES

Services Currently Unavailable

- The library building is still not open to the public.
- In-person programs are still not available.
- Meeting rooms are not available for public or private rental.

Item Return

- Book drops opened with limited hours
- We are still not requiring patrons to return materials until after our doors open. In fact, we're asking them to keep materials if possible. We have a book quarantine area set up, but it can't handle loads and loads of books at once.

Curbside Pick-up

- Traditional library materials are available for curbside pick-up.
- Due dates and late fees suspended until after the library building opens.

Curbside Pick-up

- **Place holds on your desired materials through the library catalog.** Holds may also be placed by calling 801-852-6661. In both cases you will need your library card number and PIN; if you need help accessing your library account, please call.
- **Give us at least 24 hours to gather and prepare up to 20 of your requests.** Some items may not be available immediately but we will do our best to get you as many of the items you've requested as possible.
- **Call the Reference Desk at 801-852-6661 to schedule a pick-up time.** Pickup times may be scheduled from 10:00 am - 4:00 pm, Monday - Friday. At this point, a librarian will inform you how many of your requested items are available to be picked up.
- **Come to the North Parking Lot at your scheduled pick-up time and park in a numbered stall.** Call 801-852-6679 when you arrive. A library employee will ask for your library card number and PIN and will bring your materials to you.
- **Enjoy your library materials!** Your items will say that they are due in three weeks, but please remember that nothing you check out will actually be due until after we reopen. There will be no fines.

PROVO SPORTS

CANCELED PROGRAMS

Youth Volleyball / Spring Soccer / Start Smart Baseball / Jr. Baseball / Girls' Softball
Rookie/Minor League Baseball / Adult Softball / Adult Soccer / Adult Summer Basketball
Track & Field / Potentially-Firecracker Tournament

SPORTS CAMPS

1 session will last 5 days, at either 45 or 90 minutes in duration depending on age. There will be new sessions each week throughout the summer for seven total weeks.

Sessions will begin in June. We will skip the week of July 4 and 24.

COVID-19 PRECAUTIONS

Participant numbers will be limited to allow for proper social distancing. Lines will be painted on the field outside and groups will be appropriately spaced indoors to aid in this process.

Participants and their parents will enter through the main entrance of the Rec Center along with all other visitors.

All equipment being used will be sanitized by our staff after each session. Sessions have been spaced to allow for enough time to properly sanitize.

All staff will have their temperature tested prior to their shift.

Pricing has been structured to allow two members from the same family to participate together as partners in order to minimize contact with others.

TENNIS LESSONS

One hour lessons will be held from 8 am-12 pm, Monday-Thursday, which will last either two or four weeks as we have done in the past.

Tennis will begin in June.

COVID-19 PRECAUTIONS

Participants will provide their own racquet.

Only 4 participants allowed per court. They will each have their own corner unless playing doubles.

No grouping together to receive any instruction. All participants must remain properly spaced out.

Staff will have their temperature tested at the Rec Center prior to each shift.

Sibling teams will be encouraged.

PROVO RECREATION CENTER

OPENING

The Provo Recreation is open as of Tuesday, May 5 with safety precautions and facility restrictions in place.

The Senior Center, including drop-in amenities and programs, will re-open when the state's risk factor is in Low Risk (2-4), or as directed by the Mayor's Office or other interjurisdictional organizations such as Mountainland Association of Governments. Senior services that can be provided remotely, such as meal pick up, Ensure Nutrition program, and other curbside services may resume during Low Risk, Moderate Risk, and occasionally High situations.

ENTRANCE MODIFICATIONS

During Moderate Risk operation, every patron who enters the facility will receive a temperature check with a non-contact medical thermometer and screened with a questionnaire asking about symptoms, travel, and any sickness in the home. Patrons who are experiencing a temperature of 100.4 or greater will not be permitted into the facility that day. No contact information or logging of patron's temperatures, except where required (Child Watch and Employees), will be recorded. To accommodate testing, the Recreation Center will only use the main South Entrance. The Community (east) entrance, the Swim Team Program game Entrance, and the Outdoor Aquatic Kiosk entrance will all be closed or used as exit-only areas.

- Patrons will be greeted by staff at tables near the indoor playground. A line, with spaces 6' apart, will extend out the front doors while patrons have their temperatures checked.
- Once temperature is checked, patrons may proceed to the front desk. There a staff will monitor the in/out traffic of the facility so social distancing and capacity requirements can be adhered to. Staff will communicate capacity issues to the temperature station to prevent long, unexpected queues.
- Members scan membership cards as usual. Floor markings 6' apart will remind patrons of social distancing.
- Non-member day pass users, those there to register etc will be directed to the front desk. Cash and card will be accepted, contactless payment options will be preferred.
- Day passes encouraged to be purchased online, ahead of visit.
- Registrations for memberships, programs etc will be encouraged online or by phone whenever possible.
- Memberships will be encouraged online or by phone - Back-up: paper and pens-dump used pens in a bucket to be disinfected before reuse

LOBBY MODIFICATIONS

- Lobby use will be discouraged during Moderate Risk operation.
- The Community Lobby will not be available to patrons.
- Furniture will be redistributed throughout the facility to help patrons comply with social-distancing guidelines

DESK SERVICES MODIFICATIONS

Equipment check-out will be available for most items during Moderate Risk Operation.

- Basketballs, racquets, glasses, and other check-out equipment will be returned to a bin after a patron has used the item. The items will be sanitized by a staff before returning to the bins that are available for patron use
- Pre-packaged snack food, bottled drinks, locks, swim diapers, and other for-purchase items are still available.
- Reservations for courts, classes etc will be encouraged to be made by the patron online or over the phone, but can still be completed in person at the desk.
- The staff member at computer 5 will also assist with the capacity tracking of various amenities and the pools.

CURRENT MEMBERSHIPS

- A valid membership or day pass will be required to use the facility. HOWEVER, 'moderate risk' operations will not count against the expiration date of a current, valid membership. Thus, we will not 'start the clock' on your membership until we reach low-risk activity levels. Payments are still anticipated to be drawn on June 1 and June 15. Cancellations and refunds will follow current approved guidelines and procedures.
- Renewals for those who had active memberships will be renewed under the 2020 Legacy 25% discount pricing
 - Create a flowchart for staff about how to deal with normal circumstances
- Irregular circumstances can be navigated by admin office staff until there is a formulated system
 - ie memberships that ended during COVID-19 that should still get an extension
 - ie memberships that are renewing that maybe do or don't qualify for the 2020 Legacy Membership

DROP-IN SPORTS ACTIVITIES

Under the Moderate Risk Guidelines of the Governor's Office plans, high-contact team sports are not permitted. The Recreation Center will limit/control the following activities in the facility:

- Basketball--No games permitted. Shooting hoops or other non-contact games may be played, as social distancing recommendations are encouraged.
- Racquetball, Tennis, Pickleball--permitted, with social distancing recommendations encouraged.
- Volleyball/Wallyball--not permitted, no-drop in times during Moderate Risk
- Spikeball/Lawn games at Outdoor Pool--permitted, with social distancing recommendations encouraged

FITNESS FLOOR

- The Fitness Floor will be open for patrons to engage in individual workouts. The focus will remain on structural and physical changes that encourage social distancing, rather than aggressive policing that requires social distancing. Individuals will be responsible for maintaining their social distancing once on the fitness floor.
- Dozens of pieces of strength and cardio equipment have been removed from the fitness floor to follow recommendations for social spacing. These pieces will be added back once the facility can operate under 'Low Risk' parameters.
- Members will be required to wipe down each piece of equipment they come in contact with during their workout before placing it back, including machines, dumbbells, weight plates, belts, bands, benches, etc.
- Public-use workout mats will be removed from the floor at this time.
- Additional staff will be scheduled to work during Moderate Risk to encourage cleaning and social distancing, and to ensure that staff are also cleaning any touch-points on the floor. In addition to the equipment, these staff will clean handrails, water fountains, bathroom fixtures, equipment stands, glass, desks, doorknobs, etc. Custodial documents and checklists will be updated for use during Moderate Risk environments.
- Signage will be added to the floor with educational pieces. Announcements over the intercom will be more frequently provided.
- Additional disinfectant spray bottles with paper towels, gym wipes, and hand sanitizer will be placed throughout the fitness floor.

FITNESS PROGRAMMING

Some Fitness Classes will be eligible to commence during Moderate Risk, with major changes and modifications.

- In classes, there will be no team or group activities.
- No touching, sharing equipment, or physical interaction with other participants in the studio.
- Classes will end 10 minutes early to allow for each patron to clean and disinfect every item used during the workout.
- Spin studio will be reduced from 40 to 15 bikes per class
- Fitness studio reduced from 55+ to 20 participants per class
- Program Studio reduced from 35+ to 15 participants per class
- Large classes may be moved to gymnasiums to allow for 50+ participants while still allowing for 120sqft per person guideline
- Studios will place markers on the ground to guide patrons in selecting a space that is in compliance with social distancing guidelines.
- Classes staggered to avoid lines or crowds gathering at peak times.
- Continue to offer and encourage a number of at-home workout options as part of member fitness experience.
- All iPads and check-in requirements will be removed from patrons. Staff, when needed, will manage contactless check-in process.
- Classes geared towards high-risk individuals will be resumed during the Low Risk period.

FIELDHOUSE AT PEAKS ICE ARENA

- No group classes
- 50 person cap
 - This will be monitored by the front desk
 - Card scanner will be turned off to allow for staff to count and control if people can go in
- Equipment will be moved to maintain 10 feet in between
- More gym wipes will be spread throughout the facility
- Personal training is allowed but a 10-foot perimeter must be maintained

CHILD AMENITIES

Child Watch will resume operation during the Moderate Risk period, with a number of modifications and changes.

- Hours of operation will remain 8AM-1PM Monday-Saturday and 4PM-9PM Monday-Friday.
- 5 Staff will be scheduled to maintain proper ratios and encourage social distancing amongst the participants.
- Child Watch numbers reduced to 20 people in the room, including staff.
- Most toys will be removed from the child watch environment. Every toy that remains must be cleaned and disinfected after every child has touched the toy.
- The line to pick up and drop off will use markers on the floor to encourage social distancing amongst parents.
- Every Child will have their temperature checked when being dropped off for child watch. Ages 5 and above will be required to be below 100.4, and ages 0-4 will be required to be below 99.4.
- The sink in child watch will be used as a regular hand-washing station by children and staff.
- No iPad or check-in will be used by the patrons. Instead staff will manage a contactless drop-off procedure.
- Child watch will be limited to 75 minutes per child, per day--encouraging patrons to help us allow for more of our patrons to have access to this service.

CONCESSIONS

Concessions will be closed until the outdoor pools open. Once the outdoor pools open, concessions will operate under the Governor's 2.0 plan requirements for staff, PPE, food prep, patron seating.

Menu will be simplified to prioritize 'grab-and-go' items

Seating will be spread throughout the outdoor pool area to discourage congregating.

INDOOR PLAYGROUND

The Indoor Playground will remain closed during Moderate Risk Activities.

COMMUNITY GAME ROOM

The Community Game Room will remain closed during Moderate Risk Activities.

MULTIPURPOSE ROOM, CLASSROOMS, ART ROOM

The Multipurpose Room, classrooms, and art room will remain closed during Moderate Risk Activities. They will be available for rental by private groups, so long as the private use is in accordance with the Governor's guidelines and recommendations. Sole discretion will be given to Recreation Center staff on appropriate rental activities.

LOCKER ROOMS

During Moderate Risk activities, family locker rooms and general population locker rooms remain open and available to patrons. Social distancing guidelines are encouraged at all times.

- Patrons are encouraged, whenever possible, to shower and use the restroom at home.
- Additional Custodial staff will be scheduled to ensure a tighter rotation on cleaning and sanitizing locker rooms during operating hours.

AQUATICS

Leisure open swimming is not available until Risk Guidelines advance to lower levels.

- Pool use is limited to lap swim only, one swimmer per lane; no congregating on pool decks.
- Swim Team use is allowed as long as social distancing is achievable on pool deck.
- Swim Lessons
 - Group Lessons are cancelled during Moderate Risk activities
 - Private Lessons for non-swimming individuals are cancelled during Moderate Risk activities
 - Private Lessons may be offered to adults and children, ages 5+, who are able to stay afloat with minimal contact from a staff member through the course of a lesson
 - Per Sq Ft guidelines, up to 8 instructors and 8 students will be able to use a portion of the competition pool for lessons
 - Modifications to instructor techniques, including limiting the amount of contact, increasing the use of flotation and instructional aids, time spent teaching from the deck, and remaining 6+ ft away when possible, will be discussed with staff and enforced by Instructor Coordinators
 - Instructors will be required to wear a mask and gloves at all times. Instructors will limit the amount of time spent underwater. When going underwater, instructors will remove the mask, perform the task, and replace the mask before engaging with the swim lesson participant
 - Classes will add a 10 minute break between patrons to allow for safe exit/entry of the pool and the disinfecting of all instructional aids etc. Gloves are to be replaced between each swim lesson participant
 - Instructor Coordinator will organize lines and queues with safe social distancing parameters in place between lessons

- Lessons will be 1 week sessions with 4 private lessons per child. The cost of private lessons will be significantly reduced to continue to provide this critical service to our community
- Sessions will run May 18-August 13, with times running from 8AM-8PM daily.
- All Other Aquatic Programming
 - A limited selection of general-population aquatic fitness classes will be held. Major modifications to class limit, social distancing, and other factors will be in place to keep patrons and instructors safe.
 - All other programming, including group lessons, swim teams, kayaking, scuba diving, Jr. Guard, Master's Swim, Water Polo etc are cancelled until the Risk guidelines advance to lower levels.

SENIOR CENTER

- During Moderate Risk operations, The Senior Center operations will remain closed with the exception of curbside services. Curbside services will be available Monday-Friday 11AM-1PM, and include:
 - Meal Program
 - Ensure
 - Meals on Wheels distribution
- During Low Risk Operations, the Senior Side and amenities will open 8AM-1PM Monday-Saturday.
- Patrons will be temperature checked when entering on the East Community side entrance. Temperatures must be below 100.4.
- To prevent encouraging group gathering of at risk populations, senior programs will be suspended. Independent usage will be allowed in these spaces:
 - Swim Time, check in cards will be cleaned after use
 - Track Time, check in cards will be cleaned after use
 - Wellness room with modifications on pieces of equipment to ensure social distancing measures in place
 - Computer Lab/Library
 - Game Room