

PROVO CITY CLASSIFICATION SPECIFICATION	
<b>Title:</b> Power Line Crew Supervisor	<b>Job Code:</b> 2739
<b>Date:</b> April 29, 2019	<b>EEOC Code:</b> SC
<b>FLSA Designation:</b> Non-exempt	<b>Civil Service Status:</b> Covered (UC)

**DEFINITION:** This is highly skilled supervisory work installing, maintaining, and repairing electrical power service distribution lines and appurtenant equipment.

**CLASSIFICATION STANDARDS:** Positions allocated to this classification are responsible to the Assistant Energy Director to effectively, safely, and efficiently install, maintain, and repair electrical service distribution lines and equipment, and perform all assigned work under general direction. This work differs from that of lower-level Power Line Workers by its additional emphasis in crew supervision responsibilities and work prioritization.

**ESSENTIAL DUTIES:** Supervise and participate in the connecting, installing, maintaining, and repairing of energized overhead and underground power distribution and transmission lines; operate line truck, line working apparatus, and heavy equipment; dig pole holes and trenches; set and frame poles; climb poles; descend into tunnels or trenches; string lines; locate damaged lines and poles; troubleshoot power distribution equipment to determine problems; splice cables; repair transformers; conduct voltage and amperage checks; replace fixtures in cross arms; hang insulators; replace and repair fuses, ground, and other electrical devices; respond to emergency calls; make connections and disconnections for customers; inform the public of pending outages due to repairs; repair street lights; trim trees and other debris from lines and loops; explain problems to public and request cooperation during repair work; ensure all safety procedures are followed; review and inspect work through to its completion; oversee the training of subordinate Power Line Workers.

Supervise, plan, and coordinate the work of assigned personnel, including scheduling workload and coordinating workflow; ensure work is completed accurately and efficiently; identify, evaluate, and resolve personnel concerns; conduct performance evaluations and enact rewards and discipline if needed; make recommendations; make staffing decisions, including hiring and firing personnel; attend division meetings; maintain and review all reports, work records, work specifications, and appropriate documentation; assist other crew members as needed; perform other related duties as required.

**MINIMUM REQUIREMENTS:** High School Diploma or equivalent and three (3) years of journey-level experience as a Power Line Worker or Lead Power Line Worker.

**License(s)/Certification(s):** A valid, lawful Commercial Driver's License (CDL) is required. Certification as a Journey-level Power Line Worker through an accredited program, such as International Brotherhood of Electrical Workers (IBEW) or Intermountain Power Superintendents Association (IPSA) is required.

**SELECTION FACTORS:** *Knowledge of:* methods and techniques to install and repair power distribution equipment; related laws, codes, rules, and regulations governing functions of the position; policies and procedures established for the work system; the operations, functions, and terminology common to power line operations; basic English composition, spelling, and

departmental budgeting techniques. **Skill in:** supervising and directing the work of others; practicing trust-building behaviors. **Ability to:** effectively resolve operational problems; explain technical material in lay terms; interpret and properly carry out general instructions; work effectively on individual or team projects; read, interpret, and work from blueprints; deal with the public in a pleasant, courteous, and calm manner in all circumstances; communicate effectively both verbally and in writing; develop and maintain effective working relationships with the public, coworkers, and superiors; quickly and accurately perform work; evaluate programs and procedures; exercise independent judgment while evaluating situations and in making determinations; organize assigned work and develop effective work methods; prepare clear, concise, accurate, and informative reports; perform duties in a manner that demonstrates respect, integrity, courtesy, and kindness towards fellow workers, customers, and the general public; demonstrate a high level of commitment to the principles of positive customer service.

**TOOLS AND EQUIPMENT USED:** Climbing belt and hooks, hot line stick, cutter, line truck and bucket truck, compressor, hydraulic drill, voltmeter, amp meter, phasing meter, chain saw, underground and overhead wire pulling equipment, assorted hot line tools, manual and mechanical lifting and pulling equipment, and various hand tools.


**PHYSICAL DEMANDS:** Requires physical strength and agility to perform work, including bending, carrying, stooping, stretching, heavy lifting, climbing poles with belt and hooks, and standing on a pole for extended periods.

**ENVIRONMENTAL FACTORS:** Requires exposure to emissions, high noise levels, adverse weather conditions, dangerous situations, heights of up to 100 ft., confined and awkward places, and hazardous materials and gases. May include exposure to high-stress situations or environments, including, contact with the public in confrontational or uncomfortable circumstances. *Note: Employees of this class may be subject to on-call status. RESIDENCY: Employees of this class are subject to Provo City residency requirements and must reside within a 15-mile radius of primary operations facility in order to affect a 20-minute response time.*

  
Department Director

  
Date

  
Mayor/Chief Administrative Officer

  
Date

**NOTE:** The above statements describe the general nature and level of work being performed by the person(s) assigned to this classification. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. Class specifications are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, change, or delete any and all provisions of this classification at any time as needed without notice. Reasonable accommodations may be made for otherwise qualified individuals who require and request such accommodation. This class specification supersedes earlier versions.